

# Accessing Skyward Mobile Access App

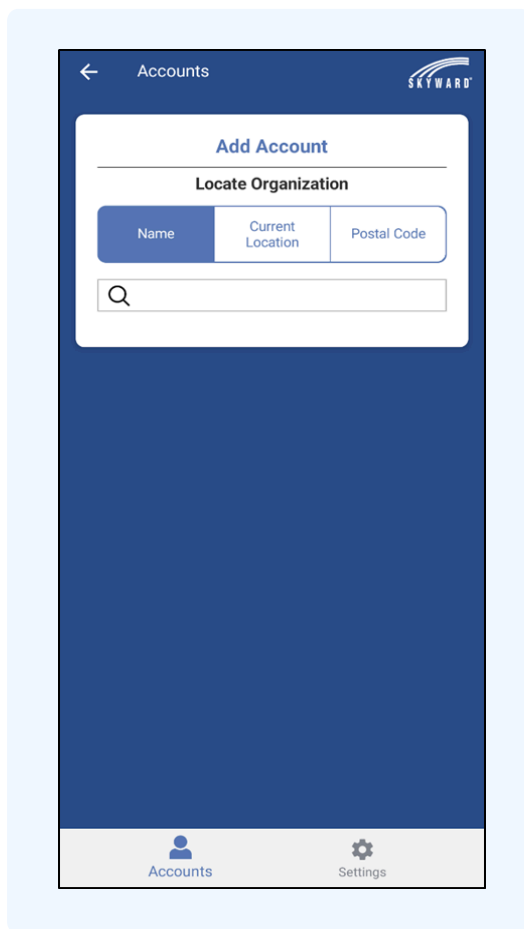
The Skyward Mobile Access app is available for free download on Android and iOS devices. Once you have installed the application on your device, you can launch it to begin the setup process. You can access any of your accounts within the app. After setting up each account you need, you must choose which account you wish to sign in with the next time you launch the app.

1. Navigate to your application store to install the Skyward Mobile Access app.
2. Launch the Skyward Mobile Access App.
3. Select the district search option to locate the district you wish to set up an account for.

### Step Information

You can choose to search using the current location, postal code, or district name. If you choose to search using location, the results you see are determined by your device's current location within a 50-mile radius. If you choose to search using a postal code, the results you see are determined based on the postal code you enter within a 50-mile radius. If you choose to search using district name, you can enter text to limit the results you see.

This process follows the "Name" option.



### Expected Result

You see a screen that enables you to search for your district using a search field.

4. Enter your district name - **Jordan School District**.
5. Select the district's name.
6. Select the Product you wish to access.

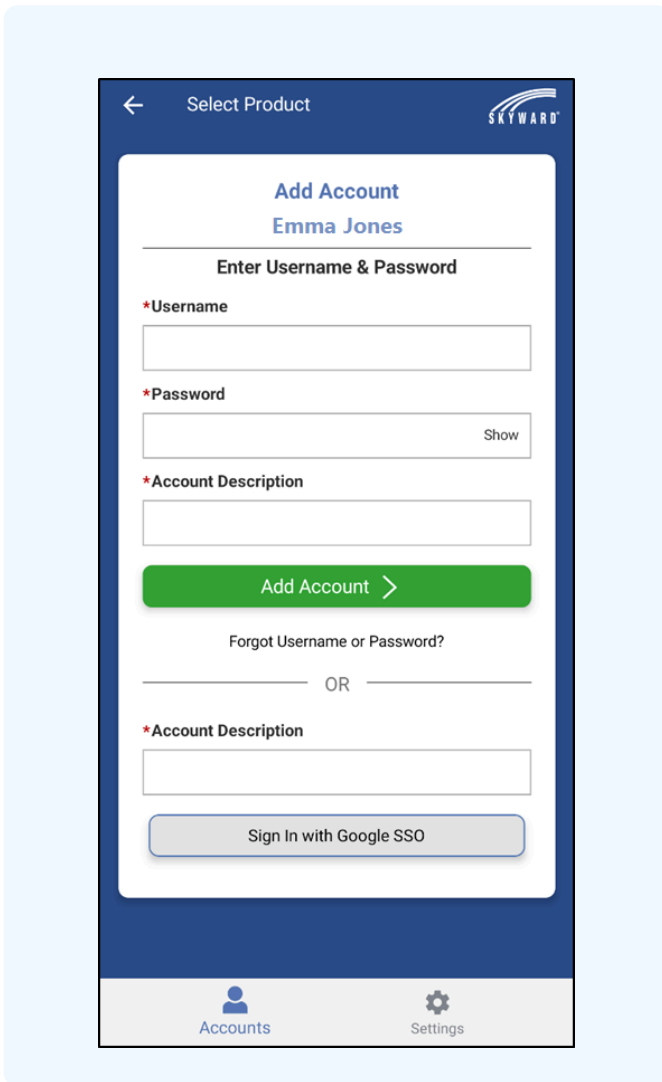
Step Information

If you wish to view **Employee Access**, you would select **Business Management**.

7. Enter your credentials.

Step Information

You will sign in with Google SSO (using your JSD email credentials) by entering the Account Description and selecting **Sign In with Google SSO**.



8. Select **Add Account** near the bottom of the screen.

Expected Result

You see a screen that enables you to set a passcode for your device.

9. Enter a four-digit passcode to secure your account.
10. Re-enter your four-digit passcode for confirmation.
11. Select the Account you wish to open.

You have successfully set up the Skyward Mobile Access app.