



SMS to Qmlativ - Time Tracking Cross References

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Glossary of Terms

The table below will help you reference terms that differ from SMS to Qmlativ.

SMS	Qmlativ
True Time	Time Tracking
Timekeeping Rules	Assignment Time Tracking Groups

Report Cross-Reference

The table below will help you reference reports that differ in name from SMS to Qmlativ. Please note, reports in Qmlativ are not built identically to those in SMS and you may notice differences in how report data displays.

SMS	Qmlativ
Exception Reports	<ul style="list-style-type: none"> Weekly Exceptions and Weekly Exceptions (Supervisor)
Adjustment Reports	<ul style="list-style-type: none"> Timesheet Week Detail Timesheet Weeks

Different Locations

The table below will help you reference locations that differ in name from SMS to Qmlativ.

SMS	Qmlativ
Org Chart can be found by navigating to Web Human Resources > True Time > Product Setup > Configuration > District Display Options.	The Org Chart Fiscal Year Configuration can be found by navigating to ☰ MENU > Administrative Access > Time Tracking > Fiscal Year Configuration.
Work Week Begin On can be found by navigating to Web Human Resources > True Time > Product Setup > Configuration > District Display Options.	Work Week Start Day can be found by navigating to ☰ MENU > Administrative Access > Time Tracking > Employee General Time Tracking Group > open Employee General Time Tracking Group > General tab > Work Week Start Day.
Overtime Pay Code can be found by navigating to the following locations:	

<ul style="list-style-type: none"> • Web Human Resources > True Time > Product Setup > Configuration > Pay Code Setup • Web Human Resources > True Time > Product Setup > Configuration > Timekeeping Rule > Pay Codes Setup 	<p>Assignment Calculation Time Tracking Group can be found by navigating to ≡ MENU > Administrative Access > Time Tracking > Assignment Calculation Time Tracking Group.</p>
<p>Buttons and Auto Lunch can be found by navigating to Web Human Resources > True Time > Product Setup > Configuration > Timekeeping Rule > Clock In/Out.</p>	<p>Assignment Punch Time Tracking Group can be found by navigating to ≡ MENU > Administrative Access > Time Tracking > Assignment Punch Time Tracking Group.</p>
<p>Include in True Time and Include in Overtime can be found by navigating to the following locations:</p> <ul style="list-style-type: none"> • Web Human Resources > True Time > Product Setup > Configuration > Pay Code Setup • Web Human Resources > True Time > Product Setup > Configuration > Timekeeping Rule > Pay Codes Setup 	<p>Pay Types can be found by navigating to ≡ MENU > Administrative Access > Time Tracking > Assignment Punch Time Tracking Group > open Assignment Punch Time Tracking Group > Pay Types tab.</p>
<p>Time Off Code included in True Time can be found by navigating to Web Human Resources > True Time > Product Setup > Configuration > Timekeeping Rule > Time Off.</p>	<p>Time Off Type can be found by navigating to ≡ MENU > Administrative Access > Time Tracking > Assignment Punch Time Tracking Group > open Assignment Punch Time Tracking Group > Time Off Types tab.</p>
<p>Annualized Pay can be found by navigating to Web Human Resources > True Time > Product Setup > Configuration > Timekeeping Rule > Annualized Pay.</p>	<p>Time Tracking Group can be found by navigating to ≡ MENU > Administrative Access > Time Tracking > Assignment Salary Time Tracking Group.</p>
<p>Comp Time can be found by navigating to Web Human Resources > True Time > Product Setup > Configuration > Timekeeping Rule > Comp Time.</p>	<p>Employee Comp Time Tracking Group can be found by navigating to ≡ MENU > Administrative Access > Time Tracking > Employee Comp Time Tracking Group.</p>
<p>True Time is not used by Third Shift employees can be found by navigating to Web Human Resources > True Time > Product Setup > Configuration > Timekeeping Rule > Clock In/Out.</p>	<p>Employee General Time Tracking Group can be found by navigating to ≡ MENU > Administrative Access > Time Tracking > Employee General Time Tracking Group.</p>
<p>Use True Time to only Track Time can be found by navigating to Web Human Resources > True Time > Product Setup > Configuration > Timekeeping Rule > Payroll Rules.</p>	<p>Employee General Time Tracking Group can be found by navigating to ≡ MENU > Administrative Access > Time Tracking > Employee General Time Tracking Group.</p>

<p>IP Restrictions and Login Restrictions can be found by navigating to the following locations:</p> <ul style="list-style-type: none"> • Web Human Resources > True Time > Product Setup > Configuration > Login Restrictions • Web Human Resources > True Time > Product Setup > Configuration > Timekeeping Rule > IP Restrictions 	<p>Employee General Time Tracking Group can be found by navigating to ☰ MENU > Administrative Access > Time Tracking > Employee General Time Tracking Group.</p>
<p>Daily OT Setup can be found by navigating to Web Human Resources > True Time > Product Setup > Configuration > Timekeeping Rule > Daily OT.</p>	<p>Employee Overtime Time Tracking Group can be found by navigating to ☰ MENU > Administrative Access > Time Tracking > Employee Overtime Time Tracking Group.</p>
<p>Pay Weekly Overtime for Time Tracked can be found by navigating to Web Human Resources > True Time > Product Setup > Configuration > Timekeeping Rule > Payroll Rules.</p>	<p>Employee Overtime Time Tracking Group can be found by navigating to ☰ MENU > Administrative Access > Time Tracking > Employee Overtime Time Tracking Group.</p>
<p>Rounding Option can be found by navigating to Web Human Resources > True Time > Product Setup > Configuration > Timekeeping Rule.</p>	<p>Employee Rounding Time Tracking Group can be found by navigating to ☰ MENU > Administrative Access > Time Tracking > Employee Rounding Time Tracking Group.</p>
<p>Record Clock in Time Scheduled can be found by navigating to Web Human Resources > True Time > Product Setup > Configuration > Timekeeping Rule.</p>	<p>Employee Schedule Time Tracking Group can be found by navigating to ☰ MENU > Administrative Access > Time Tracking > Employee Schedule Time Tracking Group.</p>